

Breast Cancer Research Council Meeting Minutes
March 8, 2019 Council Meeting
1111 Franklin St #5320 Oakland, California

Members Present: Lisa Eli, Ghecemy Lopez, JoAnn Loulan, Sharon Lum, Robert Oshima, Thu Quach, Stina Singel, Tasha Stoiber, Veronica Vieira, Joan Venticinque, Patricia Wu

Members Absent: Francine Halberg, Dolores Moorehead, Ana Navarro

Staff: Nick Anthis, Bart Aoki, Mhel Kavanaugh-Lynch, Katherine McKenzie, Lisa Minniefield, Senaida Poole

Guests: Meg Schawrzman

- I. **Call to Order:** Joan called the council meeting to order at 9:32 am.
- II. **Approval of Minutes:** The council reviewed the minutes from the November meeting.

MOTION: Thu moved (Veronica seconded) that the council approve the November minutes. The motion passed unanimously.
- III. **Programmatic Review Preparation:** Katie took council through Programmatic Review, including the purpose, award types, scoring criteria and timeline. She also walked the group through the Uber Research website to show them how to locate underfunded research topics. Review materials will be sent by March 16th and the preliminary scores will be due to Katie by May 7th. The scientific review committees will meet on May 3-4th and the council will be notified which applications were triaged after those meetings. She also circulated the sign-up sheet so that council members can sign up for a review committee.
- IV. **CBCPI Programmatic Review:**
 - a. **Hormones in Beef:** Nick provided a brief overview of the one RFP, presented the group's scores and opened it up to the council to discuss the application. The group discussed their concerns on the responsiveness of the application.

MOTION: Bob moved (Veronica seconded) that the council not approve funding the application received. The motion passed unanimously.
 - b. **Chemicals in Drinking Water:** Nick briefly summarized the RFP then presented the group's scores for each application. The group discussed their scoring rationale and change their scores based on the discussion. Nick then presented the funding model, including the scientific scores for all of the applications. The group discussed which applications to fund with the possibility of having two PIs from two of the applications work together.

MOTION: Lisa moved (Bob seconded) that the council approve funding the Solomon application. The motion passed unanimously.

MOTION: Stina moved (Ghecemy seconded) that the council fund the second application. With five yays, four nays, and one abstention, the motion passed.

- V. Council Nominations for Chair/Vice Chair:** Mhel walked the council through the procedures for nomination and election of Chair/Vice Chair. Ana was nominated to be the Chair. Lisa nominated Thu to be the Vice Chair. Both nominees accepted their nominations.

MOTION(S): Bob moved to elect Ana for Chair. Lisa moved to elect Ana as Vice Chair. The motions passed unanimously.

- VI. Council Member Recruitment:** Mhel gave a brief overview of the process for recruiting new council members the asked the group for recommendations for the following openings on the council: two advocates, two scientist/clinicians, two members from private industry and one medical specialist. Ideally these new members will be from outside of the bay area and represent underserved communities. Ideally, one of the scientists will have a basic scientist background. The council requested that the staff send them a blurb that they can use to send to their stakeholders encouraging council member recruitment. Nominations are due at the end of May.

Bob did his Meet-a-Member Presentation during lunch.

- VII. Chemical Safety Testing to Reduce Breast Cancer Risk Presentation:** Mhel introduced Meg and how she got involved with the program. Then Meg presented her two projects that were funded by CBCRP, “Chemical Testing to Prevent Breast Cancer: Translation Research” and “Impact of Proposition 65 on Chemical Exposures Relevant to Breast Cancer”.

- VIII. Community Initiatives Update:** Senaida updated the group on the ongoing implantation and evaluation of the Quick Start Training Program for both 2018 and 2019. For 2019, the program is adding members, Norval Hickman, a TRDRP Program Officer in RGPO and Isis Pickens an MFA who serves as Executive Director for the Women of Color Breast Cancer Support Group in Los Angeles. For this cohort, the CBCRP is piloting the expansion of content area to include tobacco related disease. To date, there have already been three outreach luncheons and two early applications received for the 2019 cohort.

IX. PI-3 Update: Veronica, the council representative that will join calls with the Steering Committee (SC) presented an update on the SC meeting that included the poster session and initial topics discussed at that meeting that she attended in person. Nick presented an update on the Global Challenge, including the 10 finalists that were chosen and final event scheduled to announce the winners.

X. Outreach Committee Report: Joan presented a summary of the Community-Led Conference Award application that was submitted. The committee reviewed the application and recommended funding it with contingencies.

MOTION: The committee moved (Sharon seconded) to fund the 7th Annual Metastatic Breast Cancer Conference. The motion passed unanimously.

XI. Director's Report: Bart presented a brief update on the Huron Report including that the final recommendations will be that RGPO will stay at UCOP. Mhel announced that Katie received a promotion and gave a brief update in the budget.

XII. Announcements: none

XIII. Adjourn: Joan adjourned meeting at 3:54 PM.